#1748 Pepper Village,

Erin.

5th March, 2016

Dear Sir/Madam,

My name is Adeola Gilbert and I am interested in the Pharmacy Assistant position within your company. My prime motivation is to exercise my accumulative experience and ability to the fullest extent. I am applying with full confidence that I will make a positive and a very valuable contributor to your organization, by working together with fellow employees as an efficient team player insuring the accomplishment off the company.

I would consider it a privilege to contribute my reliability, perseverance and approval to fulfill the job requirement necessary to meet your specifications. Additional information and persons who can provide recommendations for me are available in my resume. I would greet the opportunity to work at your company and look forward for a favorable response from you in the near future.

Respectfully,

……………………………

Adeola Gilbert.

|  |  |
| --- | --- |
| Adeola Gilbert |  |
| #1748 PEPPER VILLAGE, ERIN |
| (868)382-5159 ▪ gilbertshyian@gmail.com ▪ |  |

Objectives

I want to succeed in a stimulating and challenging environment, building the success of the company while I experience advancement opportunities.

Skills

* Written Communication
* Typing
* Verbal

Education

|  |  |  |  |
| --- | --- | --- | --- |
| **School** | **Courses** | **Grade** | **Year** |
| National Energy Skills Center | Microsoft Office Specialist(MOS) | Certificate of Achievement | 2014-2015 |
| Point Fortin Educational Center | Mathematics  Human and Social Biology | Two (2)  Three (3) | 2012- 2013 |
| Siparia West Secondary | English A | Three (3) | 2007-2012 |

Achievements

N.E.S.C- Computer Literacy 2012- Level 1 and Level 2 (certificates still awaiting)

Siparia West Secondary- Excellence in Spanish (2007-2010)

Hobbies

* Football
* Socializing
* Swimming
* Reading

References

* Mrs. Verna Harricharan

Principal/Manager/Teacher

Point Fortin Educational Center

Guapo Main Road, Point Fortin

(868)345-5057

* Anthony Edwards

Fitter

Dow Avenue, South Oropouche

(868)369-4197

* Mr. Navin Sanathan

Instructor

National Energy Skills Center

Mohess Road, Debe

(868)358-5066